

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
April 12, 2017

CALL TO ORDER

Supervisor Kenneth Parrigin called the meeting to order at 7:00pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Rob Harper, Matt Moser, and Jerry Willmeng. Absent Trustee Bryan Duffield.

The Pledge of Allegiance was led by Clerk Sandy Kraemer.

CONSENT AGENDA

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the March expenses totaling \$400,780.74. Moved by Treasurer James Fulton, seconded by Trustee Rob Harper, to approve the consent agenda and March 8, 2017 regular meeting minutes ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Moser, yes; Harper, yes; Willmeng, yes; Fulton, yes. 6 AYES. 1 ABSENT. Approved

PRESENTATIONS AND ANNOUNCEMENTS

Our 2017 Miss Coloma and Mr. Coloma and their courts were at the Board meeting and were presented a plaque, to each of them, making them Honorary Citizens of Coloma Charter Township.

Marissa LaGrow asked permission to have the Coloma Run for Arthritis again for the third year in a row. She has talked with Police Chief Roe and worked it out with him. She was given permission.

CORRESPONDENCE

Clerk Sandy Kraemer acknowledge a thank you letter from the St. Patrick's Parade Committee thanking Coloma Township for their support.

Clerk Kraemer stated she had received an email from Cande Rutherford, President of the Coloma-Hagar Baseball Softball Association, asking if the Association would be able to

#### CORRESPONDENCE CON'T

play nights games this year at the Washington School field. She indicated some would start at 11:00pm. After discussion, the Board indicated they need more information and asked if she would be able to attend the May Board meeting. Clerk Kraemer will follow up with her.

Clerk Kraemer stated the HR updated employee handbook is still in the works. Police Chief Roe has had experience in writing HR employee handbooks and has updated a draft for the committee. It is being reviewed.

Chana Kniebes, from North Berrien Community Development, informed everyone there will be a Municipal Legislative Luncheon, hosted by North Berrien Community Development, at Coloma Township Hall, on Friday, May12, 2017 starting at 11:30am. Also, the Coloma/Watervliet Chamber will be hosting an afterhours and ribbon cutting at the Coloma/St. Joseph KOA, 3527 Coloma Road, Riverside, Mi., on Thursday May 4, 2017 starting at 5:00pm. Everyone is invited.

Chief of Police Jason Roe reported there were 234 total complaints investigated in March. 2 for breaking and entering, 2 for Larceny, and 14 were suspicious situations. He stated there were 27 arrests, 128 traffic stops, 45 citations issued, 87 traffic warnings, 76 property checks and 53 ordinance investigations. He answered questions regarding the police report. He informed everyone the new ballistic proof windows are in the customer service areas and Maintenance Supervisor Rory Bell and his department installed them. He thanked Coloma Township Board for approving them.

Trustee Rob Harper stated North Berrien Fire Rescue responded to 19 calls in March. Fleet maintenance has begun with Moses Fire Equipment. At Station 1 the tile floor areas will be updated with new flooring and walls painted in April. The 2010 SAFER grant closeout report has been submitted.

#### UNFINISHED BUSINESS

None

NEW BUSINESS

Clerk Sandy Kraemer stated our new Police Officer Preston Alsup has requested to rollover his retirement to Coloma Township since he is now employed by the Township. Treasurer Jim Fulton stated he thought Officer Alsup had requested to put a hold on that request until he made his final decision. Clerk Kraemer stated she didn't get that memo and withdrew the request.

PUBLIC COMMENTS:

Berrien County Commission Dave Vollrath the Jail construction at Berrien County will start soon and will be done in three phases. The Commissioners have been meeting in different locations throughout Berrien County and it has been very informational.

ADJOURNMENT: Moved by Treasurer Jim Fulton, seconded by Trustee Matt Moser, to adjourn the meeting at 7:28pm.

Respectfully Submitted,

\_\_\_\_\_

Sandy Kraemer, Clerk

\_\_\_\_\_

Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_