

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
FIRST PUBLIC HEARING FOR LITTLE PAW PAW LAKE
SPECIAL ASSESSMENT DISTRICT & REGULAR MEETING**

August 9, 2017

CALL TO ORDER

Clerk Sandy Kraemer asked for approval to have Trustee Matt Moser conduct the meeting in the absence of Supervisor Kenneth Parrigin. Treasurer Jim Fulton, seconded by Trustee Bryan Duffield, made a motion to appoint Trustee Matt Moser to conduct the meeting. VOICE VOTE: ALL AYES. APPROVED. Trustee Matt Moser called the meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Bryan Duffield, Matt Moser, Rob Harper, and Jerry Willmeng.

**OPEN PUBLIC HEARING FOR SPECIAL ASSESSMENT DISTRICT
FOR LITTLE PAW PAW LAKE FIRST READING**

Trustee Matt Moser turned the meeting over to Trustee Bryan Duffield who has been a part of this Special Assessment District for Little Paw Paw Lake. Trustee Duffield presented the Special Assessment Resolution #2: Determination to make certain public improvements; approval of plans and estimate of costs; final determination of Special Assessment District; Preparation of Special Assessment roll. After explanations, questions, and answers Trustee Bryan Duffield, seconded by Treasurer Jim Fulton, made a motion to approve Special Assessment Resolution #2. ROLL VOTE: Fulton, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper; Willmeng yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Trustee Duffield also presented Special Assessment District for Little Paw Paw Lake Resolution #3: Filing of Special Assessment Roll; Notice of Public Hearing. A second public hearing will be held on September 13, 2017 at 7:00pm to review the Special Assessment Roll. After explanations, questions, and answers Trustee Bryan Duffield, seconded by Treasurer Jim Fulton, made a motion to approve Special Assessment Resolution #3. ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Closed Public Hearing at 7:10pm.

Opened Regular meeting.

Trustee Moser asked Trustee Jerry Willmeng to lead everyone in The Pledge of Allegiance.

CONSENT AGENDA

Treasurer Jim Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the July expenses totaling \$435,186.48. Moved by Treasurer Jim Fulton, seconded by Trustee Jerry Willmeng, to approve the consent agenda and July 12, 2017 regular meeting minutes ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes. 6 AYES 1 ABSENT. APPROVED.

PRESENTATIONS AND ANNOUNCEMENTS

Representatives from Wightman & Associates, Inc. were here to present the information on lift station #9 replacement project recommendation for award and proposal for Coloma Charter Township Water System Asset Management Plan. They explained the bidding was put out and was awarded to Balkema Excavating, Inc. Also need approval for the proposal for Coloma Charter Township Water Asset Management Plan. After discussion Trustee Matt Moser asked for an approval for these items. Trustee Rob Harper, seconded by Treasurer Jim Fulton, made a motion to approve the bid by Balkema Excavating, Inc and approve the proposal for Coloma Charter Township Water Asset Management Plan. ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Kraemer, yes; Moser, yes. 6 AYES 1 ABSENT. MOTION CARRIED.

CORRESPONDENCE

Clerk Kraemer stated the Township received a letter from North Berrien Community Development requesting our annual contribution for "Music in the Park & Classic Car Cruise In" to be held on Saturday, September 16, 2017, In Baker Park, downtown Coloma. Our annual contribution is \$1,000.00. Clerk Kraemer asked for approval. Trustee Jerry Willmeng, seconded by Trustee Rob Harper, made a motion to approve \$1,000.00 contribution to North Berrien Community Development for "Music in the Park & Classic Car Cruise In". ROLL CALL VOTE: Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Kraemer, yes. 6 AYES 1 ABSENT. MOTION CARRIED.

COMMITTEE REPORTS

Chana Kniebes, from the North Berrien Community Development, reminded everyone about the upcoming golf outing which is a fund raiser for NBCD to be held on August 11, 2017. She invited everyone to sponsor a hole or bring a foursome to play golf. Many prizes to be given away. Also, there will be a ribbon cutting for a new business in

COMMITTEE REPORTS CON'T

Watervliet this Saturday. The name of the new business is "Something Different". Everyone is invited.

Treasurer Jim Fulton stated the Planning Commission has approved two special land use permits and are under new business.

Trustee Matt Moser informed every one the Sewer Plant received a dividend check from Michigan Par Plan for \$1,159.44. A new BOD probe and meter had to be replaced at a cost of \$2,013.39 the old meter is over 10 years old. Bob Gerbel reported a clean opinion Audit. He stated the Plant is financially sound and in good shape. The plant is in compliance.

Chief of Police Jason Roe reported it was a rather busy month. There were 296 total complaints investigated in July. 1 for obstructing justice, 7 for driving violations, and 22 were suspicious situations. He stated there were 26 arrests, 56 traffic stops, 38 traffic warnings, 19 citations issued, 95 property checks and 27 ordinance investigations in the township. The Chief commented Glad-Peach festival went smoothly with only a few minor incidents.

Trustee Rob Harper reported North Berrien Fire Rescue responded to 25 calls in July. Station 2 well house pump seems to have a small leak along with the stand pipe. Service has been advised. The computer at Station 1 needs repair or replacement. Station has been cleaned for Glad Peach activities. Placed order for office and cleaning supplies. Hose testing results are back for review and physicals are complete.

Trustee Bryan Duffield reported all is quiet at the Cemetery.

UNFINISHED BUSINESS

None

NEW BUSINESS

Trustee Matt Moser presented a draft to establish a Parks Advisory Board for the Township. He asked the Board look it over and we can discuss it at the September Board meeting.

NEW BUSINESS CON'T

Treasurer Jim Fulton reported the planning committee approved a Special Lane Use Permit for Robert Zakhar, 5215 Paw Paw Lake Road, Coloma, Mi., Property code 11-08-0016-0021-12-0, to operate a motel. Now the Township Board needs to approve it. After discussion Treasurer Jim Fulton, seconded by Trustee Bryan Duffield, made a motion to approve the Special Lane Use Permit for Robert Zakhar, 5215 Paw Paw Lake Road, Coloma, Mi. Property code 11-08-0016-0021-12-0, to operate a motel. ROLL CALL VOTE: Harper, yes; Willmeng, yes; Fulton, yes; Kraemer, yes; Moser, yes; Duffield, yes. 6 AYES. 1 ABSENT.
MOTION CARRIED.

Treasurer Jim Fulton stated the Planning Commission approved a Special Land Use Permit for Robert Howell, 6640 Red Arrow Hwy., Coloma, Mi. Property codes 11-08-0028-0002-10-2 and 11-08-0028-0002-11-1 and now the Township Board needs to approve it. After discussion Treasurer Jim Fulton, seconded by, Trustee Rob Harper, made a motion to approve a Special Land Use Permit for Robert Howell, 6640 Red Arrow Hwy., Coloma, Mi. Property codes 11-08-0028-0002-10-2 and 11-08-0028-0002-11-1. ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Kraemer, yes; Moser, yes. 6 AYES. 1 ABSENT. MOTION CARRIED.

Clerk Kraemer presented information that Lane Automotive would like to use our Board Room on September 28, 2017 from 7:30am to 5:00pm. After discussion Trustee Bryan Duffield, seconded by Trustee Jerry Willmeng, made to motion to approve Lane Automotive using the Township Board room. VOICE VOTE: 6 AYES MOTION CARRIED.

PUBLIC COMMENTS

James Hogue asked the Board if any sand had been put on Helen Street beach this year. We will check into it.

ADJOURNMENT:

Moved by Trustee Rob Harper, seconded by Trustee Bryan Duffield, to adjourn the meeting at 7:55pm.

Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved _____