

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
December 13, 2017

CALL TO ORDER

Supervisor Kenneth Parrigin called the meeting to order at 7:00pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Rob Harper, Matt Moser, Jerry Willmeng, and Bryan Duffield

The Pledge of Allegiance was led by Trustee Bryan Duffield.

CONSENT AGENDA

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the November expenses totaling \$141,933.69. Moved by Treasurer James Fulton, seconded by Trustee Bryan Duffield, to approve the consent agenda and November 8, 2017 regular meeting minutes ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Moser, yes, Duffield, yes; Harper, yes; Willmeng, yes, Fulton, yes. APPROVED

PRESENTATIONS AND ANNOUNCEMENTS

None

CORRESPONDENCE

None

COMMITTEE REPORTS

Chana Kniebes, from the North Berrien Community Development, reported the Annual Business Recognition held at the Fairfield Inn in Watervliet was very well attended. The winners this year was The Flower Basket from Watervliet received the Community Impact award and Vincent J Jewelers from Coloma received the Community Excellent award. Honor received the Community Spirit ward.

COMMITTEE REPORTS CON'T

Supervisor Ken Parrigin informed everyone the Road Commission has completed all projects for 2017. There will be a meeting after the first of the year to decide the projects for 2018.

Trustee Matt Moser reported one of the raw sewage pumps went. They did get it up and running but need to order parts to restock inventory. The rate increase information presented by Joe Stepich has been presented to Coloma City and Watervliet Township. It will be presented to other Municipalities at their meetings.

Police Chief Jason Roe reported there were 195 total complaints investigated in November. 2 breaking and entering, 6 for Larceny, and 9 were suspicious situations. He stated there were 26 arrests, 99 traffic stops, 26 citations issued, 71 traffic warnings, 112 property checks. He answered all questions pertaining the millage increase proposal.

Trustee Rob Harper stated North Berrien Fire Rescue responded to 15 calls in November. The evaluation from Brindlee Mountain Fire Apparatus LLC for Unit 4130 has been listed for \$125,000.00 on their web site. The purchase of Class A uniforms for personnel has been tabled until after the first of the year. Fire Chief Michael Mattix and Deb Frank are working on the 2018/2019 budget. They will start the process on replacing Truck #4160 (brush truck) next month.

Trustee Bryan Duffield reported things have slowed down for the Cemetery Board for now.

UNFINISHED BUSINESS

Clerk Kraemer indicated a couple months ago Police Chief Jason Roe had presented a 1.50% increase for a Public Safety millage and we need to make a decision on it. After a lengthy discussion the Board decided the next step would be to have our Attorney prepare paperwork for a 2% Public Safety Millage for 2 years then merge it with the existing Public Safety millage. This would be in the August, 2018 election. Trustee Bryan Duffield, seconded by Trustee Rob Harper, made a motion to have our Attorney prepare the paperwork for a 2% Public Safety Millage for 2 years then merge it with the existing Public Safety Millage. ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin. 6 AYES. MOTION CARRIED.

UNFINISHED BUSINESS CON'T

Treasurer James Fulton stated the Board needs to set up a MERS committee get 3 or 4 studies done by MERS. Choose a study going forward and present it back to the Board. After discussion the MERS committee will be Treasurer James Fulton, Trustee Bryan Duffield, and Supervisor Ken Parrigin. Trustee Matt Moser, seconded by Jerry Willmeng, made a motion to approve the MERS committee Treasurer James Fulton, Trustee Bryan Duffield, and Supervisor Ken Parrigin. ROLL CALL VOTE: Moser, yes; Duffield, yes; Willmeng, yes; Fulton, yes, Parrigin, yes; Kraemer, yes.
6 AYES 1 ABSENT MOTION CARRIED.

Clerk Kraemer stated a billing from Wightman & Associates, Inc, for \$26,126.88, regarding the SAW grant needed to be paid. This bill is for lift station #9 replacement project/payment #1 payable to Balkema Excavating, Inc. After discussion Treasurer Jim Fulton, seconded by Trustee Rob Harper, made a motion to pay \$26,126.88 to Balkema Excavating, Inc for lift station #9 replacement project/payment #1. ROLL CALL VOTE: Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes. 6 AYES. MOTION CARRIED.

NEW BUSINESS

Clerk Kraemer stated this would be the first reading for re-zoning and approval of a Special Land Use permit for ABC Truck Repair. There were no objections or issues so the Ordinance adoption should be at the January 10, 2018 Township meeting. Trustee Matt Moser, seconded by Trustee Bryan Duffield, made a motion to approve the first reading for re-zoning and approval of a Special Land Use permit for ABC Truck Repair. ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes. 6 AYES. MOTION CARRIED.

Clerk Sandy Kraemer reported resolution #2017/18 #13 to amend Fire Fund Budget was needed for an additional \$17,000.00 in expenditures from the fund balance to include labor runs, expenses in hiring the Fire Chief, and the reduction of expected revenues of \$2,027.90, with an overall effect of an expected reduction of fund balance of \$20,355.54 for fiscal year end. After discussion Trustee Matt Moser, seconded by Treasurer Jim Fulton, made a motion to amend the Fire Fund Budget for an additional \$17,000.00 in expenditures from the fund balance to include labor runs, expenses in hiring the Fire Chief, and the reduction of expected revenues of \$2,027.90, with an overall effect of an expected reduction of fund balance of \$20,355.54 for fiscal year end. ROLL CALL

NEW BUSINESS CON'T

VOTE: Willmeng, yes; Fulton, yes, Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes. 6 AYES MOTION CARRIED.

PUBLIC COMMENTS

Dave Vollrath, our Berrien County Commissioner, reported there will be a Commissioners meeting next week. He stated the transformation of the Road Commission seems to be going well. If anyone has any issues or concern please call him.

ADJOURNMENT

Moved by Trustee Jerry Willmeng, seconded by Trustee Matt Moser, to adjourn the meeting at 8:11pm.

Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved _____