

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**December 14, 2016**

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer James Fulton, Trustees Matt Moser, Bryan Duffield, Rob Harper, and Jerry Willmeng.

The Pledge of Allegiance was led by Trustee Matt Moser.

**CONSENT AGENDA**

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the November expenses totaling \$226,476.04. Moved by Treasurer James Fulton, seconded by Trustee Rob Harper, to approve the consent agenda and November 16, 2016 regular meeting minutes ROLL CALL VOTE: Willmeng, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Fulton, yes. ALL AYES. APPROVED

**PRESENTATIONS AND ANNOUNCEMENTS**

Supervisor Ken Parrigin presented a Certificate of Appreciation to former Treasurer Lance Becht for his 18 years of service as Treasurer of Coloma Charter Township. Each Board member thanked Lance for his dedication as Treasurer.

**CORRESPONDENCE**

None

**COMMITTEE REPORTS**

Clerk Sandy Kraemer reported for North Berrien Community Development, stating the Annual Community Appreciation Tribute & Business Recognition event which was held at the Fairfield Inn, in Watervliet, was well attended with 85 people attending, the largest gathering ever for this event.

Supervisor Ken Parrigin reported he and Trustee Bryan Duffield will schedule a meeting with the Road Commission in February to start discussing the 2017 plans.

#### COMMITTEE REPORTS CON'T

Chief of Police Jason Roe reported there were 191 total complaints investigated in November. 14 were for breaking and entering, 9 for Larceny, and 25 were suspicious situations. He stated there were 32 arrests, 41 traffic stops, 39 traffic warnings, 20 citations issued, 106 property checks and 16 ordinance investigations. Chief Roe publicly thanked the Berrien County Sheriff's department and St Joseph police department for assisting with the Beshire case in which he pleaded guilty to murdering a baby.

Lance Becht reported on the Paw Paw Lake Wastewater Plant for November. There were fewer gallons, then usual, used for the month with Watervliet Township using highest at 32 per cent. Part of the sewer line has been videoed and all looks good, final inspection of the east clarifier has been completed with no problems being found. The plant is in compliance.

Supervisor Ken Parrigin attended a meeting on the research for a North Berrien Fire & Rescue Fire Chief. He stated things are moving along and interviews will start soon.

Bryan Duffield reported the Cemetery has some new roads but people might not realize it until Spring. The Cemetery Board approved posting Cemetery hours.

#### UNFINISHED BUSINESS

Police Chief Jason Roe reported he received one estimate for the bullet proof windows for the service area of the Township building and is waiting on another estimate. After discussion, the Board tabled this decision until there is another estimate. Chief Roe also reported after two incidents this past week he has decided to keep the security gates down at the service windows until further notice.

Clerk Sandy Kraemer stated this is the second reading of Ordinance #109 – Section I – Amendment of Article XIII, M-1 – Commercial—Industrial Zoning District. Clerk Kraemer ask for an approval and adoption of this ordinance which will go into effect eight days following publication after adoption. Trustee Matt Moser, seconded by Treasurer Jim Fulton, made a motion to approve and adopt Ordinance #109 – Section I – Amendment of Article XIII, M-1 – Commercial-Industrial Zoning District. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Fulton, yes; Willmeng, yes. ALL AYES. MOTION CARRIED.

NEW BUSINESS

Clerk Kraemer informed everyone since Jerry Willmeng has won the position of Trustee on the Township Board a replacement is needed on the Board of Review and the Planning Commission, which Trustee Willmeng was on. Bob Howell has agreed to be on the Board of Review and the Planning Commission and the Township Board needs to approve this replacement. Trustee Bryan Duffield, seconded by Trustee Rob Harper, made a motion the approve Bob Howell to the Board of Review and the Planning Commission. ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Fulton, yes; Willmeng, yes; Parrigin, yes. ALL AYES. MOTION APPROVED.

PUBLIC COMMENTS:

Berrien County Commissioner Bill Smith attended his last meeting as he will no longer be a Berrien County Commissioner. He stated he has enjoyed this position and happy to report the Berrien County Park in Watervliet received approval of the \$300,000.00 grant it applied from the State. The County has also put up \$300,000.00 for the Park. He also said he is very satisfied with "Friends of the Paw Paw River Cleanup". It is coming along and made some great progress.

ADJOURNMENT:

Moved by Treasurer Jim Fulton, seconded by Trustee Matt Moser to adjourn the meeting at 7:45pm.

Respectfully Submitted,

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Sandy Kraemer, Clerk

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Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_