

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING**

**February 14, 2018**

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the meeting to order at 7:00pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Jerry Willmeng, Rob Harper and Bryan Duffield. Absent Trustee Matt Moser.

The Pledge of Allegiance was led by Trustee Bryan Duffield

**CONSENT AGENDA**

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the January expenses totaling \$244,032.26. Moved by Treasurer James Fulton, seconded by Trustee Jerry Willmeng, to approve the consent agenda and January 10, 2018 regular meeting minutes ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Duffield, yes; Harper, yes; Willmeng, yes, Fulton, yes. Absent Trustee Matt Moser. 6 APPROVED 1 ABSENT

**PRESENTATIONS AND ANNOUNCEMENTS**

Caleigh Dahn, a girl scout wanting to earn her Gold Award Project, did a detailed presentation putting a "Dog Park" on the Washington school property. She had her time lines as to when all this will happen. Her goal is to have this project completed by August 5, 2018. The Township Board stated she has done an excellent job on her research for the project, and if everything worked out as planned between the Township and her plan. Trustee Jerry Willmeng, seconded by Treasurer Jim Fulton, made a motion as being in favor of a Dog Park at Washington school property as long as all worked out between the Township and her plan. ROLL CALL VOTE: Duffield, yes; Harper, yes, Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes. Moser Absent. 6 AYES 1 ABSENT. MOTION CARRIED.

Cindy LaGrow was at the meeting representing her daughter, Marissa LaGrow, asking for permission to hold their 4<sup>th</sup> annual "Color Me Cured" which is a 5k run for the arthritis foundation. Cindy informed everyone what this entailed and the Board gave their approval as long as the Police Chief is good with it. Trustee Bryan Duffield, seconded by Treasurer Jim Fulton, made a motion to approve the 4<sup>th</sup> annual "Color Me Cured" 5k run. ROLL CALL VOTE: Kraemer, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes. 6 APPROVED 1 ABSENT. MOTION CARRIED.

## PRESENTATIONS AND ANNOUNCEMENTS CON'T

Rick Rasmussen, from Friends of the River, presented an update on the Paw Paw River between Watervliet and Coloma trying to clean up the river for kayaking, canoes, non-motorized watercraft, and stand-up paddleboards. He asked if Coloma Township would consider a donation of \$5,000.00 to help with the clean-up costs. He stated Watervliet Township has already approve the donation. After discussion the Township Board approved a \$5,000.00 donation for "Friends of the River". Trustee Bryan Duffield, seconded by Trustee Jerry Willmeng, made a motion to give a \$5,000.00 donation to "Friends of the River". ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes. 6 APPROVED 1 ABSENT. MOTION CARRIED.

## CORRESPONDENCE

Zoning Administrator, Cheryl VanDrasek, sent a letter informing the Board the updated costs from Bruce Myers, who installs all the water services in Coloma Township. After discussion the Board decided to have her write up a resolution covering the costs of time and materials to cover each project so the Township is not out any costs. VOICE VOTE: All AYES.

The Board received a letter inviting them to attend the Berrien Board of Commissioners, on March 1, 2018 at 8:35am at the Berrien County Administration Center. Lt. James Campbell, with the Michigan State Police, will be on the agenda to discuss the establishment of speed limits.

## COMMITTEE REPORTS

Chana Kniebes, from the North Berrien Community Development, invited everyone to the upcoming St. Patrick's Day Evening Lighted Parade on March 17, 2018 starting at 8:30 pm. There will be a 5k run/walk in the morning, a book sale at the Coloma Public Library from 10:00am to 2:00pm. A Children's Story hour and crafts at 1:00pm. Then a scavenger hunt at North Berrien Historical Museum 2:30pm to 4:30pm, an Irish Stew Dinner at Coloma United Methodist Church from 5:00pm to 6:30pm then the Lighted Parade starting at 8:30pm by the Fire Station. After the parade you are invited back to the Fire Station where the winners of the parade will be announced.

Supervisor Ken Parrigin stated he meet with the Road Commission to start planning the 2018 road projects.

#### COMMITTEE REPORTS CON'T

Police Chief Jason Roe reported there were 254 total complaints investigated in January. 12 obstructing justice, 5 for Larceny, and 15 were suspicious situations. He stated there were 27 arrests, 152 traffic stops, 35 citations issued, 138 traffic warnings, 70 property checks. He informed everyone the totals are up about 8% from this time last year. He also produced an activity report summary for 2017 with total complaints of 2913.

Rob Harper reported there were 18 fire calls in January. The Fire Department has accepted an offer of \$60,000.00 from Hazelton Fire Department. After the sale is completed NBRF will end up with \$54,000.00 and this will go toward the purchase of a new brush truck. There is discussion of disbanding the dive team. A trivia night is schedule for Saturday, March 3, 2018 at the Coloma FOP. Dale Stover is assisting in writing a grant which totals \$145,000.00.

#### UNFINISHED BUSINESS

Clerk Kraemer reminded the Board they needed to re-schedule the presentation for the progress on the Paw Paw Water Trail by the Southwest Michigan Planning Commission. After discussion it was decided Clerk Kraemer will call and ask them to attend our March or April meeting.

Clerk Kraemer has a Resolution directing the transfer of Ambulance Fund to Public Safety Funds of Coloma Charter Township and needs to have the Board approval. After discussion Treasurer Jim Fulton, seconded by Trustee Rob Harper, made a motion to approve Resolution 2016/2017 # 17 directing the transfer of Ambulance Fund to Public Safety Funds. ROLL CALL VOTE: Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Duffield, yes; Harper, yes.

#### NEW BUSINESS

Clerk Kraemer stated in the Board packets there is a copy of the City of Coloma Ordinance Enforcement agreement and needs an approval. After discussion Treasurer Jim Fulton, seconded by Trustee Rob Harper, made a motion to approve the City of Coloma Ordinance Enforcement agreement. ROLL CALL VOTE: Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Duffield, yes; Harper, yes.

PUBLIC COMMENTS

Dave Vollrath, our Berrien County Commissioner, informed everyone bids for County Parks are ready to go out. He also mentioned the meeting on March 1, 2018 inviting them to come at 8:35am to the Berrien County Administration Center to hear Lt James Campbell speak on the speed limits.

ADJOURNMENT

Moved by Trustee Jerry Willmeng, seconded by Trustee Matt Moser, to adjourn the meeting at 8:27pm.

Respectfully Submitted,

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Sandy Kraemer, Clerk

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Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_