

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
January 11, 2017

CALL TO ORDER

Supervisor Kenneth Parrigin called the regular meeting to order at 7:00 pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer James Fulton, Trustees Matt Moser, Bryan Duffield, Rob Harper, and Jerry Willmeng.

The Pledge of Allegiance was led by Trustee Bryan Duffield.

CONSENT AGENDA

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the December expenses totaling \$209,080.77. Moved by Treasurer James Fulton, seconded by Trustee Bryan Duffield, to approve the consent agenda and December 14, 2016 regular meeting minutes ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes. ALL AYES. APPROVED

PRESENTATIONS AND ANNOUNCEMENTS

None

CORRESPONDENCE

None

COMMITTEE REPORTS

Clerk Sandy Kraemer reported the Personnel Committee will begin working on an updated employee hand book. Their first meeting is Thursday, January 12, 2017.

Chana Kniebes, from the North Berrien Community Development, informed everyone there will be an afterhours at Eddie's Drive-In on January 30, 2016, from 5:00pm to 6:30pm, to celebrate their newly remodeled restaurant. Also, she will be attending the first St. Patrick Day meeting later this week. Spring is just around the corner.

COMMITTEE REPORTS CON'T

Supervisor Ken Parrigin reported he and Trustee Bryan Duffield will be meeting with the Road Commission sometime in February to start discussing the 2017 plans.

Chief of Police Jason Roe reported there were 135 total complaints investigated in December. 1 was for breaking and entering, 7 for Larceny, and 14 were suspicious situations. He stated there were 23 arrests, 66 traffic stops, 50 traffic warnings, 14 citations issued, 146 property checks and 24 ordinance investigations. Chief Roe publicly thanked Custom Brush Company for their donation of \$1,000.00 to the Police Department. He announced the Police Department will be holding a blood drive on February 17, 2017 at the Township Hall. The decision for the bullet proof windows, for the customer service area, has been made to make the windows smaller so they will be less costly. He is waiting for a bid from Midwest Glass then they can go forward.

Trustee Rob Harper stated North Berrien Fire Rescue responded to 12 calls in December. A meeting will be required to review the final truck layout with UST. Fire truck 4122 known as "Old Grandad" needs brakes and muffler. The fire board authorized repair up to \$2500.00.

Supervisor Ken Parrigin informed everyone he attended a meeting on the research for a North Berrien Fire & Rescue Fire Chief. He stated the reviews will begin next month.

Bryan Duffield reported all is quite at the Cemetery.

UNFINISHED BUSINESS

None

NEW BUSINESS

Clerk Kraemer asked if the Township Board would consider extending the 2016 Winter Taxes to February 28, 2017 and if so the Board needed to approve it. Treasurer Jim Fulton, seconded by Trustee Rob Harper, made a motion to extend the 2016 Winter Taxes to February 28, 2017. ROLL CALL VOTE: Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes. ALL AYES MOTION CARRIED.

NEW BUSINESS CON'T

Clerk Kraemer stated Nathalie Johnson has agreed to be a member of the Board of Review and the Board needs to approve the appointment. She also said there will be a training session for her to attend on February 16, 2017. Trustee Rob Harper, seconded by Trustee Jerry Willmeng, made a motion to approve the appointment of Nathalie Johnson to the Board of Review. ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes. ALL AYES MOTION CARRIED.

Clerk Sandy Kraemer told the Board members, in their packets, they received a quote from Double "K" Enterprises, Inc. to update the SonicWALL network security and it includes 2 years of advanced gateway security. She informed the Board this was not an option because we have to keep viruses, scams, etc. out of our computer system. After discussion Trustee Matt Moser, seconded by Trustee Bryan Duffield, made a motion to approve the update with the SonicWALL network security which includes 2 years of advanced gateway security. ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes. ALL AYES. MOTION APPROVED.

Clerk Kraemer stated in the Board packets was a list of new and renewed committee members which needed approval. Trustee Rob Harper, seconded by Trustee Jerry Willmeng, made a motion to approve the list of new and renewed committee members. ROLL CALL VOTE: Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes. ALL AYES. MOTION CARRIED.

Supervisor Parrigin stated he and Trustee Matt Moser met with some FOP members to discuss the Baseball and Soccer fields at the FOP. He stated he would like to see some improvements on the fields and parking lot. They will meet again and get a list of improvements that need to be done then bring it to the Board.

PUBLIC COMMENTS:

Our new Berrien County Commissioner Dave Vollrath introduced himself and stated if anyone had any questions regarding the County to please give him a call at 269-519-4038.

ADJOURNMENT: Moved by Trustee Bryan Duffield and seconded by Trustee Rob Harper to adjourn the meeting at 7:35pm.

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Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved _____