

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**March 8, 2017**

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the meeting to order at 7:00pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Bryan Duffield, Rob Harper, Matt Moser, and Jerry Willmeng.

The Pledge of Allegiance was led by Clerk Sandy Kraemer.

**CONSENT AGENDA**

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the February expenses totaling \$203,225.74. Moved by Treasurer James Fulton, seconded by Trustee Bryan Duffield, to approve the consent agenda and February 8, 2017 regular meeting minutes ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes. 7 AYES. Approved

**PRESENTATIONS AND ANNOUNCEMENTS**

None

**CORRESPONDENCE**

Clerk Kraemer reported a letter was received from Hagar Township asking Coloma Township to write a letter of support to the Michigan DNR for a grant for Hagar Township to develop an old dump site off Coloma Road into a Kayak Launch on the Paw Paw River. After discussion Trustee Matt Moser, seconded by Trustee Jerry Willmeng, made a motion to approve Coloma Township sending a letter of support to Michigan DNR for a grant for Hagar Township to develop an old dump site off Coloma Road into a Kayak Launch on the Paw Paw River. ROLL CALL Vote: Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes. 7 AYES  
MOTION CARRIED.

## COMMITTEE REPORTS

Clerk Kraemer stated the HR committee will meet with employees to discuss some ideas and get their input to complete an updated employee handbook for the Township Employees.

Chana Kniebes, from North Berrien Community Development, stated the St. Patrick Festival Night Parade is scheduled for Saturday, March 11, 2017 at 8:00pm. Starting at 9:00am there will be a run, the Coloma Public Library will hold a book sales from 10:00am to 2:00pm with Story Hour and Crafts for the children at 1:00pm. The North Berrien Historical Museum will host an Irish Scavenger Hunt at the museum from 2:30pm to 3:30pm. Please come and enjoy.

Trustee Bryan Duffield informed the Board he and Supervisor Ken Parrigin had a meeting with the Berrien County Road Commission and they are waiting for a finalized report from them to go forward for 2017.

Chief of Police Jason Roe reported there were 190 total complaints investigated in February. 2 for breaking and entering, 1 for Larceny, and 14 were suspicious situations. He stated there were 22 arrests, 125 traffic stops, 26 citations issued, 124 property checks and 28 ordinance investigations. st of \$13,510.00. He answered questions regarding the police report and also stated the customer service windows should be in within the next week.

Trustee Rob Harper stated North Berrien Fire Rescue responded to 13 calls in February. He reported there are three finalists for the North Berrien Fire Rescue Chief position. There will be a “meet and greet” public meeting on March 16, 2017, starting about 4:30pm. The Fire Department will host the before and after activities for the St. Patrick’s Night Parade on March 11, 2016 and they will participate in the Parade. Each month they receive a report of items that need to be addressed and that list is getting shorter each month due to the cooperation of the Board and Firemen. They have approved their budget for 2017/18 and will present it to the Township approval.

Bryan Duffield reported Cemetery Board has chosen Gabridge and Company to do the Cemetery Audit. Trustee Duffield reported the Cemetery needs a new lawn mower and they have the money in their budget to purchase it so he asked the Township for approval to purchase it. After discussion Trustee Bryan Duffield, seconded by Trustee Rob Harper, made a motion to approve the Cemetery purchasing a new lawn mower.

ROLL CALL VOTE: Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes. 7 AYES MOTION CARRIED

Coloma Charter Township Board of Trustees

Page 3

March 8, 2017

#### COMMITTEE REPORTS CON'T

Lance Becht presented reports for December, 2016 and January, 2017 from the Sewer Board. In December Coloma Township was at 30% of total flow and in January the Township was at 31% of total flow. The annual plant permit application has been submitted. The ferrous line was repaired and is scheduled for cleaning in the Spring. New siding for the main building is being installed. An employee injured himself at home and will be off work 3 to 4 weeks. The plant is in compliance.

#### UNFINISHED BUSINESS

Clerk Kraemer stated there is one member vacancy on the Finance Committee and one member vacancy on the Sewer Committee. She reported Trustee Jerry Willmeng is willing to fulfill the vacancy on the Finance Committee and Trustee Matt Moser is willing to fulfill the vacancy on the Sewer Committee and asked the Board to approve them. Clerk Sandy Kraemer made a motion, seconded by Treasurer Jim Fulton, to appoint and approve Trustee Jerry Willmeng to the Finance Committee and to appoint and approve Trustee Matt Moser to the Sewer Committee. ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes. 7 AYES MOTION CARRIED

Clerk Kraemer informed the Board in their packets was a copy of the 5-year renewal agreement with the Coloma Emergency Ambulance Service, Inc., dba Pride Care Ambulance. It is a similar agreement as the last 5 years. She asked the Board to approve this agreement. After discussion Trustee Matt Moser, seconded by Trustee Jim Fulton, made a motion to approve the 5-year renewal agreement with the Coloma Emergency Ambulance Service, Inc., dba Pride Care Ambulance. ROLL CARE VOTE: Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes. 7 AYES MOTION CARRIED

Clerk Kraemer reported the abandon AEP Coloma Sub-Station least agreement to Coloma Township has some questions that need to be answered so the lease was tabled.

#### NEW BUSINESS

Clerk Kraemer stated Coloma Resident, Charlie Pater, brought to the attention of the Board the Resolution to remove nuisance geese is expiring and needs to be renewed for another 5 years. After discussion, and information from Mr. Pater, Trustee Bryan Duffield, seconded by Trustee Matt Moser, made a motion

Coloma Charter Township Board of Trustees

Page 4

March 8, 2017

#### NEW BUSINESS CON'T

to approve Resolution #2016/17 - #15 "REGARDING ASSISTANCE FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES IN THE REMOVAL OF NUISANCE GEESE". ROLL CALL VOTE: Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes; Willmeng, yes. 7 Ayes MOTION CARRIED.

Clerk Kraemer asked for approval of the 2017/18 regular meeting dates for the Coloma Township Board. Trustee Matt Moser, seconded by Trustee Bryan Duffield, made a motion to approve the 2017/18 regular meeting dates for the Coloma Township Board. ROLL CALL VOTE: Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes; Harper, yes. 7 AYES MOTION CARRIED.

Supervisor Kenneth Parrigin asked the Board to give him permission to pursue a 10-year lease agreement with the FOP for the fields at the FOP Park. Trustee Matt Moser, seconded by Trustee Rob Harper, made a motion to approve Supervisor Parrigin to pursue a 10-year lease agreement with the FOP for the fields at the FOP Park. ROLL VOTE: Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Moser, yes; Duffield, yes. 7 AYES MOTION CARRIED

#### PUBLIC COMMENTS:

Coloma Township resident Charles Pater stated he objected the Township selling one of the properties near his home due to his family and the neighboring families use it for recreation. He also presented a deed which he stated the property could not be sold. The Township will investigate.

Mr. & Mrs. William Yore, of 5893 Lake Road, was concerned about property near their home they understood was to be sold. They were informed by Supervisor Parrigin that property is not part of the properties that is considered being sold.

ADJOURNMENT: Moved by Treasurer Jim Fulton and seconded by Trustee Jerry Willmeng to adjourn the meeting at 8:01pm.

Coloma Charter Township Board of Trustees  
Page 5  
March 8, 2017

Respectfully Submitted,

\_\_\_\_\_

Sandy Kraemer, Clerk

\_\_\_\_\_

Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_