

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
September 11, 2019

CALL TO ORDER

Supervisor Kenneth Parrigin called the meeting to order at 7:00pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Jerry Willmeng, and Bob Howell. Absent Trustees Bryan Duffield and Rob Harper.

The Pledge of Allegiance was led by Clerk Sandy Kraemer.

CONSENT AGENDA

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the August, 2019 expenses totaling \$281,251.61. Moved by Treasurer Jim Fulton, seconded by Trustee Jerry Willmeng, to approve the consent agenda and August 13, 2019 meeting minutes. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes; Willmeng, yes. Absent Trustees Bryan Duffield and Rob Harper. 5 Yeas. 2 Absent. APPROVED

PRESENTATIONS AND ANNOUNCEMENTS

Frank LaPierri, from Wightman & Associates, and Andy Campbell, CPA from Baker Tilly Municipal Advisors LLC, did a presentation on the Sewer and Water Financial Analysis and Rate Study Plan. They answered all questions at the end of the presentation.

CORRESPONDENCE

None

COMMITTEE REPORTS

Chana Kniebes, from North Berrien Community Development, reported the North Berrien Community Development & Coloma Watervliet Area Chamber of Commerce next project will be "Halloween in the Park", on October 26, 2019.

COMMITTEE REPORTS CON'T

Tony Bertuca, with the Parks and Recreation committee, stated there have been 100 surveys returned with comments as to what direction the community would like to see in the "5-year Parks and Recreation Plan" the committee is reviewing. The committee held a Special meeting for public input an hour before the regular Township meeting.

Treasurer Jim Fulton reported the planning committee recommends the Township Board approve the request for a special land use permit for a building to be built, for auto repair, at 6270 Red Arrow Highway, V-Force Auto Sales.

Chief Wes Smigielski, reported there were 237 complaints were investigated for the month of August, 2019. 8 Obstructing Justice, 5 Larcenies, 30 Suspicious Situations. He stated there were 18 Arrests, 71 Traffic Stops, 17 Citations Issued, 48 Traffic Warnings, and 91 Property checks in the Township. Chief Smigielski answered all questions.

Clerk Sandy Kraemer stated Trustee Rob Harper was out of town for training. She reported there were 15 Fire calls in the month of August, 2019. The new utility truck is now in service. The Coloma High School Cross Country Team has requested use of Station One on September 29, 2019 to do a car wash fundraiser. This has been approved.

Pride Care, ambulance service, gave their report for the month of August 2019. There were 6 priority one calls with an average response time of 09:21. There were 29 priority two calls with an average response time of 09:19. Total calls 35 during the month of August, 2019 with an average response time of 09:19.

Trustee Jerry Willmeng reported the Paw Paw Lake Area Wastewater Treatment Plant, for the month of August, 2019, had total flow of 28,9994,500. Watervliet Township came in first and Coloma Township was second, with Watervliet City third and Coloma City fourth. Clarifiers have been re-built and in use.

UNFINISHED BUSINESS

Bobcat Track Loader for Maintenance Department was again tabled until October meeting.

NEW BUSINESS

A Resolution was presented to issue and sell revenue bonds to pay the cost of improvements to the Township's sanitary sewer system. After discussion Treasurer Jim Fulton, seconded by Trustee Bob Howell, made a motion to approve a resolution to issue and sell revenue bonds to pay the cost of improvement to the Township's sanitary sewer system. ROLL CALL VOTE: Howell, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes. Absent Duffield and Harper. 5 AYES. 2 Absent. MOTION CARRIED.

During the presentation a cash flow analysis chart was presented and suggested an increase of quarterly sewer bills from \$80.05 to \$98.00 starting with the next fiscal year. After Township Board discussion Trustee Bob Howell, seconded by Treasurer Jim Fulton, made a motion to approve an increase in the quarterly sewer bills from \$80.05 to \$98.00 starting the next fiscal year. ROLL CALL VOTE: Kraemer, yes; Howell, yes; Willmeng, yes; Fulton, yes; Parrigin, yes. 5 Ayes. 2 Absent. MOTION CARRIED.

Clerk Kraemer stated the final billing has been presented, on lift station #4, of \$16,404.50. After discussion Treasurer Jim Fulton, seconded by Trustee Jerry Willmeng, made a motion to approve paying the final bill on lift station #4 of \$16,404.50. ROLL CALL VOTE: Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes, Willmeng, yes. 5 Ayes. 2 Absent. MOTION CARRIED.

Clerk Kraemer presented a letter from Indiana Michigan Power stating they want to change all street lights to LED in Coloma Township. This is no cost to the Township. After discussion Trustee Bob Howell, seconded by Treasurer Jim Fulton, made a motion to approve Indiana Michigan Power to change all Township street lights to LED. ROLL CALL VOTE: Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes. 5 Ayes. 2 Absent. MOTION CARRIED.

Zoning Administrator, Cheryl Benjamin, recommended a temporary housing permit be issued to Peter Becker for his brother, George Becker, who cannot live alone, unsupervised and needs to be monitored by his family. She stated the request is to have a trailer placed on Peter's property and when the time comes that his brother no longer occupies it will be removed within 30 days and that no other person may occupy the trailer. The permit will be reviewed on an annual basis to make sure it is still compliant. After discussion Treasurer Jim Fulton, seconded by Trustee Jerry Willmeng, made a motion to approve the temporary housing permit be issued. ROLL CALL VOTE: Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes. 5 Ayes 2 Absent. MOTION CARRIED.

PUBLIC COMMENTS

Berrien County Commissioner, Dave Vollrath, has spoken with Lex from the Berrien County GPS department concerning the name of “Coloma North Road or North Coloma Road”. Commissioner Vollrath stated Lex is willing to set up a meeting with Township people to decide on the name of this road. Supervisor Parrigin said to go forward in setting up this meeting.

A group from the Little Paw Paw Lake Association presented a check for \$2,000.00 for picnic tables to be placed at Helen Street Beach. Supervisor Parrigin thanked them very much and appreciated their assistance on this project.

ADJOURNMENT

Trustee Jerry Willmeng, seconded by Treasurer Jim Fulton, made a motion to adjourn the meeting at 8:10pm.

Respectfully Submitted,

Sandy Kraemer, Clerk

Kenneth Parrigin, Supervisor

Date Approved